

Import LC Drawing User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management - Import LC Drawings User Guide
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Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing trade finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle trade finance transaction.
- Help users to conveniently create and process trade finance transaction

Overview

OBTFPM is a trade finance middle office platform, which enables bank to streamline the trade finance operations. OBTFPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage trade finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all trade finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Import LC Drawing

Drawings under Import LC is initiated on account of one of the following 2 scenarios:

1. SWIFT MT 750 received from the presenting bank requesting for applicant's waiver of discrepancies.
2. Receipt of documents under LC from the presenting bank where an MT 750 has not been sent already.

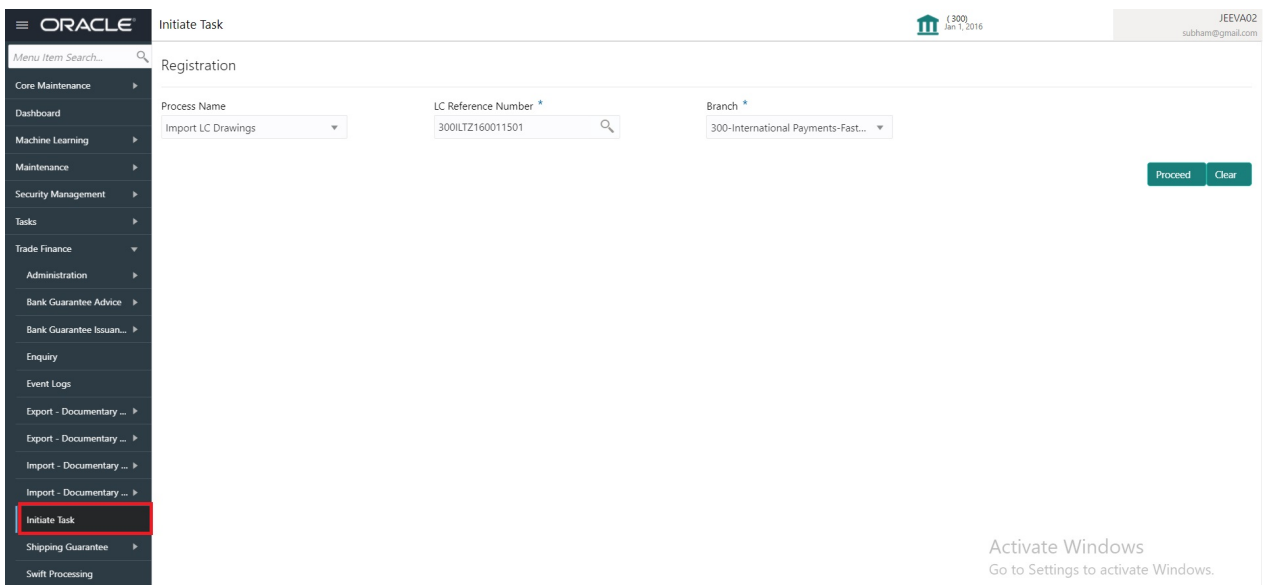
This section contains the following topics:

Common Initiation Stage	Registration
Scrutiny	Data Enrichment
Exceptions	Multi Level Approval
Reject Approval	

Common Initiation Stage

The user can initiate the new import LC drawing request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
LC Reference Number	Select the LC Reference Number.
Branch	Select the branch.

Action Buttons

Use action buttons based on the description in the following table:

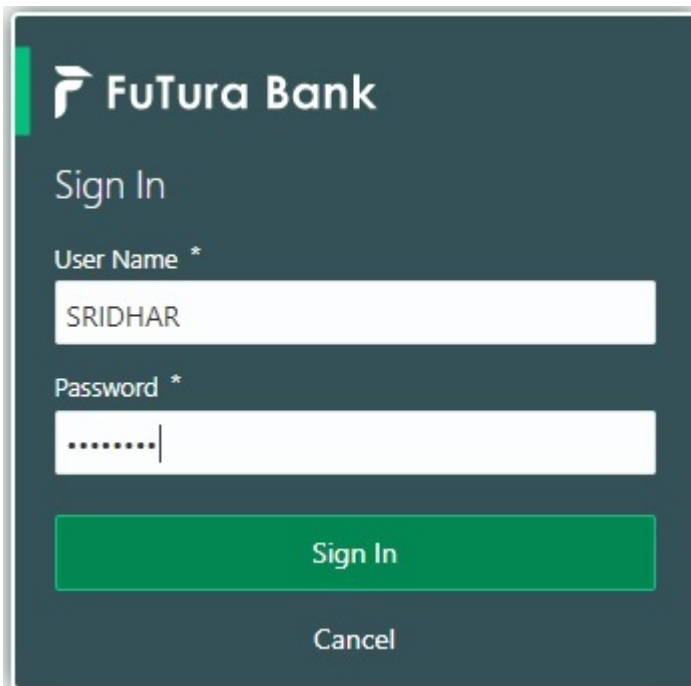
Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

Registration

The process starts from Registration stage, if drawings are initiated on account of documents under LC received from presenting bank. No MT750 not received from presenting bank in this scenario.

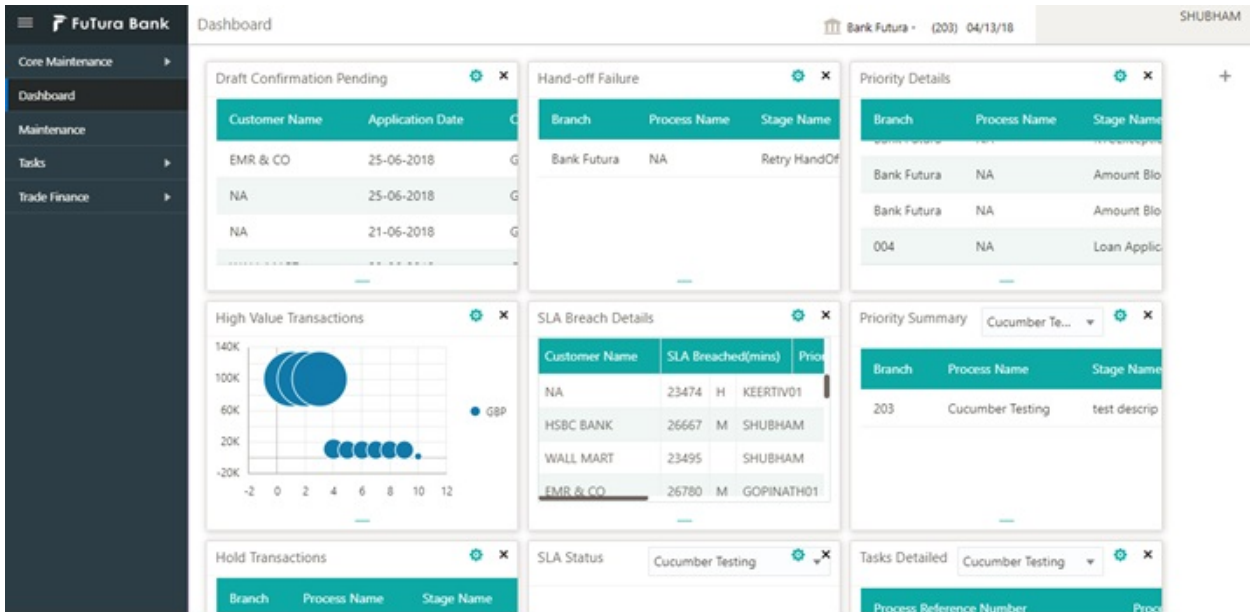
During Registration stage, user can capture the basic details and upload the documents received from presenting bank. It also enables the user to capture some additional product related details as an option. On submit of the request the request will be available for an LC expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

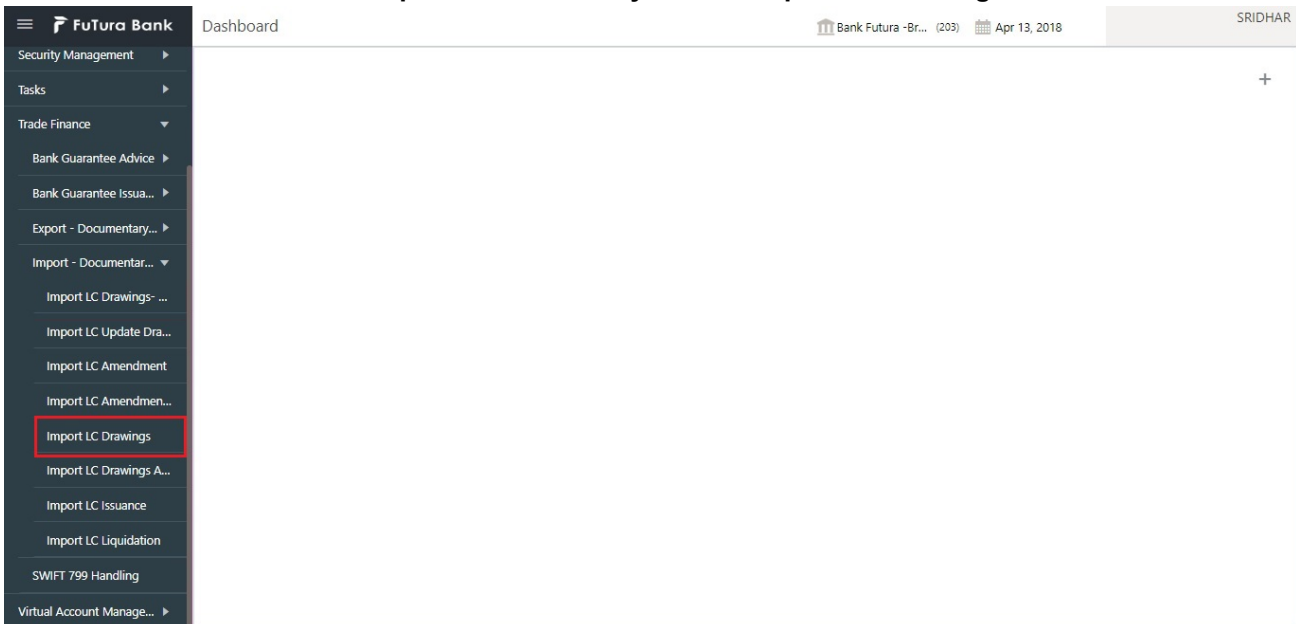


The screenshot shows a dark-themed login interface for FuTura Bank. At the top left is the FuTura Bank logo. Below it, the text 'Sign In' is displayed. There are two input fields: 'User Name *' containing the text 'SRIDHAR' and 'Password *' containing masked characters. Below these fields are two buttons: a green 'Sign In' button and a white 'Cancel' button.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance> Import - Documentary Credit> Import LC Drawings.





The Registration stage has two sections Basic Details and LC Details. Let's look at the details of Registration screens below:

Application Details

Provide the Basic Details based on the description in the following table:

Field	Description	Sample Values
Documentary Credit Number	Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV. In the LOV, user can input Customer ID, Beneficiary, Currency, Amount and User Reference to fetch the LC details. Based on the search result, select the applicable LC for drawing.	
Received From - Customer ID	Read only field. Customer ID will be auto-populated based on the selected LC from the LOV.	001344
Received From - Customer Name	Read only field. Customer Name will be auto-populated based on the selected LC from the LOV.	EMR & CO
Branch	Read only field. Branch details will be auto-populated based on the selected LC from the LOV.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will populate the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.	High

Field	Description	Sample Values
Submission Mode	<p>Select the submission mode of Import LC Drawing request. By default the submission mode will have the value as 'Desk'.</p> <p>Desk- Request received through Desk Courier- Request received through Courier</p>	Desk
Drawing Date	<p>By default, the application will display branch's current date and does not enables the user to change the date to any back date.</p>	04/13/2018
Presenting Bank	<p>Select the Presenting Bank.</p> <p>Click the look up icon to search the presenting bank based on Party ID/Party Name. You can also input the party ID and on tab out system will validate and populate the 'Presenting Bank' name.</p> <p> Note In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".</p>	
Presenting Bank Reference Number	<p>User can enter the reference number provided by the presenting bank.</p>	
Document Received Date	<p>By default, the application will display branch's current date and enables the user to change the date to any back date.</p> <p> Note Future date selection is not allowed.</p>	

LC Drawing Details

Registration user can provide drawing details in this section. Alternately, drawing details can be provided by Scrutiny user.

The screenshot shows the Oracle Import LC Drawings application interface. The top navigation bar includes the Oracle logo, 'Dashboard', a user profile for SRIDHAR02, and the date May 6, 2019. The main content area is divided into two sections: 'Application Details' and 'LC Drawing Details'.

Application Details:

- 20 - Documentary Credit Number: PK2ILSN19081DI6T
- Received From - Customer ID: 001044
- Received From - Customer Name: GOODCARE PLC
- Branch: PK2-FLEXCUBE UNIVERSAL BANK
- Process Reference Number: PK2ILCD000051283
- Priority: Medium
- Submission Mode: Desk
- Drawing Date: May 6, 2019
- Presenting Bank: UniCredit Bank
- Presenting Bank Reference Number: 452212
- Document Received Date: May 6, 2019

LC Drawing Details:

- Tenor Type: Sight
- Documents Received: (dropdown)
- Document Set: (dropdown)
- Duplicate: (radio button)
- Outstanding LC Value: GBP £1,234.00
- Product Code: BCLC
- Product Description: INCOMING SIGHT CLEAN BILLS UNDER
- Operation Type: PAY
- Drawing Reference Number: PK2BCLC191264001
- Drawing Amount: GBP
- Amount In Local Currency: GBP
- Additional Amount: (dropdown)
- Limits/Collateral Required: (radio button)
- Shipping Guarantee Reference: (dropdown)
- Back to Back LC: (radio button)
- Shipping Guarantee Amount: (dropdown)

Provide the drawing LC Details based on the description in the following table:

Field	Description	Sample Values
Tenor Type	Select the Tenor Type from the LOV: <ul style="list-style-type: none"> Sight Usance Mixed 	
Documents Received	Set the document received status as 'Yes' or 'No' from the LOV.	
Document Set	Enables to user to select the number of sets of documents received from the LOV: <ul style="list-style-type: none"> First Second Both 	
Duplicate	If documents received are duplicate and if the drawing is already completed, user can mark this as duplicate and submit.	
Outstanding LC Value	Read only field. This field displays the value as per the LC.	
Product Code	Select the product code for the drawing.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Operation Type	Read only field. Operation Type will be auto-populated based on the selected LC.	

Field	Description	Sample Values
Drawing Reference Number	This is auto generated by the back end system.	
Drawing Amount	Provide the drawing amount under the LC for which documents have been submitted.	
Amount In Local Currency	The amount in the Local Currency is displayed.	
Additional Amount	This field enables user to provide any additional amount to be processed under this LC drawing.	
Limits/ Collateral Required	Toggle On: Set the toggle 'On' to enable limit check. Toggle Off: Set the toggle 'Off' to disable limit check.	
Shipping Guarantee Reference	User can link an existing Shipping Guarantee using this field.	
Back to Back LC	Flag to check if the Import LC is a back to back LC. Toggle On: Set the Toggle On if back to back LC is applicable. Toggle Off: Set the Toggle Off if back to back LC is applicable.	
Shipping Guarantee Amount	Shipping Guarantee amount is displayed in this field.	

Miscellaneous

Application Details

20 - Documentary Credit Number *
GS11LUN190321501

Customer ID
000262

Customer Name
EMR & CO

Branch
GS1-FBN UK

Process Reference Number
GS11LCR0023743

Priority
Medium

Submission Mode
Desk

Drawing Date *
Feb 1, 2019

Presenting Bank *
000261 HSBCGB11XXX

Presenting Bank Reference Number *
1234

Document Received Date *
Feb 1, 2019

LC Drawing Details

Tenor Type
Sight

Documents Received
Yes

Document Set
First

Duplicate

Outstanding LC Value
GBP £11,000.00

Product Code *
ISLC

Product Description
INCOMING SIGHT BILLS UNDER LC ON

Drawing Number
GS11SLC19032A001

Drawing Amount *
GBP £10,000.00

Additional Amount

Limits Required

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the LC.	

Field	Description	Sample Values
Remarks	Provide any additional information regarding the drawing. This information can be viewed by other users processing the request.	
View LC	Enables the user to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.	
Events	On click, system will display the details of LC issuance, amendments (if any), drawings (if any) and liquidations if any under the LC in chronological sequence from LC Issuance.	
Action Buttons		
Submit	On submit, task will get moved to next logical stage of Import LC Drawing. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancels the Import LC Drawing Registration stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.	

Scrutiny

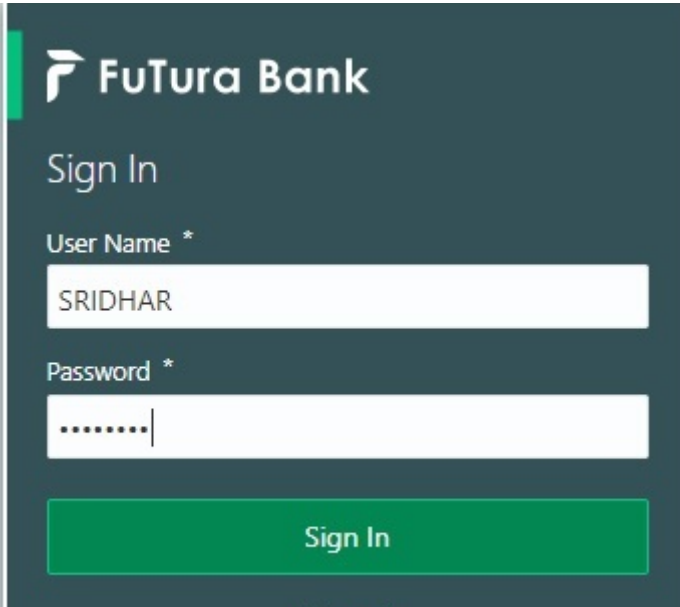
On successful completion of Registration of an Import LC Drawing request, the request moves to Scrutiny stage. At this stage the gathered information during Registration are scrutinized.

Non-Online Channel - Import LC Drawing request that were received at the desk will move to Scrutiny stage post successful Registration. The requests will have the details entered during the Registration stage.

Online Channel - If MT750 is received, automatic task gets created and is available in the Scrutiny stage for further handling and available data for all data segments from Registration stage to Data Enrichment stage would be auto populated.

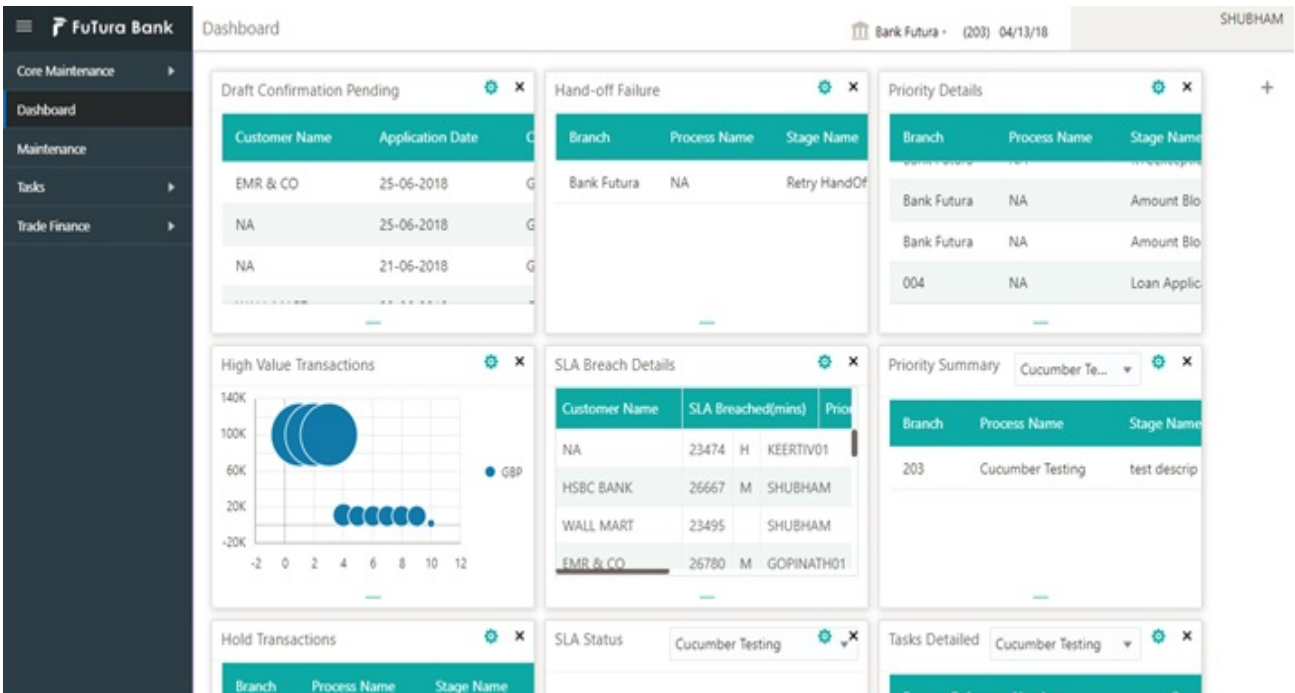
Do the following steps to acquire a task currently at Scrutiny stage:

1. Using the entitled login credentials for Scrutiny stage, login to the OBTFPM application.



The image shows the login interface for FuTura Bank. It features a dark blue header with the bank's logo and name. Below the header, the text 'Sign In' is displayed. There are two input fields: 'User Name *' containing the text 'SRIDHAR' and 'Password *' with masked characters. A green 'Sign In' button is positioned at the bottom of the form.

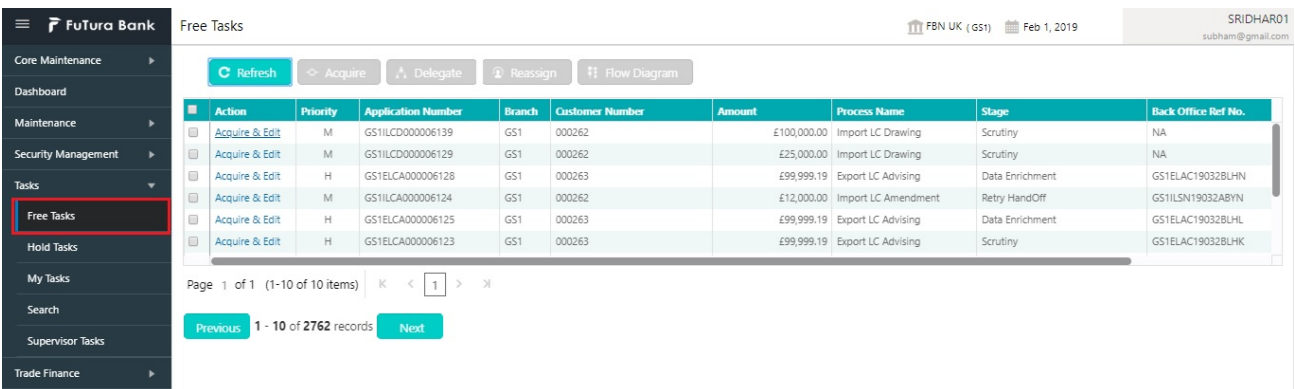
2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



The dashboard displays several widgets. On the left is a navigation menu with categories like Core Maintenance, Dashboard, Maintenance, Tasks, and Trade Finance. The main area contains several data widgets:

- Draft Confirmation Pending:** A table with columns 'Customer Name' and 'Application Date'. Rows include 'EMR & CO' (25-06-2018), 'NA' (25-06-2018), and 'NA' (21-06-2018).
- Hand-off Failure:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. A row shows 'Bank Futura', 'NA', and 'Retry HandOf'.
- Priority Details:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. Rows include 'Bank Futura', 'NA', 'Amount Blo', and '004', 'NA', 'Loan Applic'.
- High Value Transactions:** A bubble chart showing transaction values on the y-axis (from -20K to 140K) and a time period on the x-axis (from -2 to 12). A legend indicates 'GBP'.
- SLA Breach Details:** A table with columns 'Customer Name', 'SLA Breached(mins)', and 'Prio'. Rows include 'NA' (23474, H, KEERTIV01), 'HSBC BANK' (26667, M, SHUBHAM), 'WALL MART' (23495, SHUBHAM), and 'EMR & CO' (26780, M, GOPINATH01).
- Priority Summary:** A table with columns 'Branch', 'Process Name', and 'Stage Name'. A row shows '203', 'Cucumber Testing', and 'test descrip'.
- SLA Status:** A widget showing 'Cucumber Testing'.
- Tasks Detailed:** A widget showing 'Cucumber Testing'.

3. Click Trade Finance> Tasks> Free Tasks.



The 'Free Tasks' screen shows a table of tasks with the following columns: Action, Priority, Application Number, Branch, Customer Number, Amount, Process Name, Stage, and Back Office Ref No. The table contains several rows of task data. Below the table, there is a pagination control showing 'Page 1 of 1 (1-10 of 10 items)' and a 'Previous' button followed by '1 - 10 of 2762 records' and a 'Next' button.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
Acquire & Edit	M	GS1ILCD000006139	GS1	000262	£100,000.00	Import LC Drawing	Scrutiny	NA
Acquire & Edit	M	GS1ILCD000006129	GS1	000262	£25,000.00	Import LC Drawing	Scrutiny	NA
Acquire & Edit	H	GS1ELCA000006128	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHN
Acquire & Edit	M	GS1ILCA000006124	GS1	000262	£12,000.00	Import LC Amendment	Retry HandOff	GS1ILSN19032ABYN
Acquire & Edit	H	GS1ELCA000006125	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHL
Acquire & Edit	H	GS1ELCA000006123	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BLHK

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
<input checked="" type="checkbox"/> Acquire & Edit	M	GS11LCD000006139	GS1	000262	£100,000.00	Import LC Drawing	Scrutiny	NA
<input type="checkbox"/> Acquire & Edit	M	GS11LCD000006129	GS1	000262	£25,000.00	Import LC Drawing	Scrutiny	NA
<input type="checkbox"/> Acquire & Edit	H	GS1ELCA000006128	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHN
<input type="checkbox"/> Acquire & Edit	M	GS11LCA000006124	GS1	000262	£12,000.00	Import LC Amendment	Retry HandOff	GS1ILSN19032ABYN
<input type="checkbox"/> Acquire & Edit	H	GS1ELCA000006125	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHL
<input type="checkbox"/> Acquire & Edit	H	GS1ELCA000006123	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BLHK

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
<input checked="" type="checkbox"/> Edit	M	GS11LCD000006139	GS1	000262	£100,000.00	Import LC Drawing	Scrutiny	NA
<input type="checkbox"/> Edit		GS11LCD000006138	GS1	000263	£1,000.00	Import LC Drawing	Registration	NA

The Scrutiny stage has the following hops for data capture:

- Main Details
- Document Details
- Shipment Details
- Additional Conditions
- Discrepancy Details
- Maturity Details
- Additional Details
- Summary

Let's look at the details for Scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

Audit - This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

Task Audit Trail Details					
Application No.	Branch Code	Initiated Date	Initiated By		
GS1LCA000006076	GS1	2019-11-29	SRIDHAR01		
Process Name					
Import LC Amendment					
S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Registration	2019-11-29 15:04:10	2019-11-29 15:14:07	SRIDHAR01	PROCEED

[Close](#)

Main Details

Main details section has two sub section as follows:

- Application Details
- Drawing Details

Application Details


This section provides a quick snapshot of details of LC. All fields displayed under application details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields. This section is collapsible.

The screenshot shows the Oracle application interface for 'Import LC Drawing - Scrutiny'. The 'Main Details' section is expanded to show 'Application Details'. The following table summarizes the visible fields and their values:

Field	Value
Document Number	PK2ILSN191268Q47
Priority	Medium
Presenting Bank	WFBIUS65
Received From - Customer ID	001044
Received From - Customer Name	GOODCARE PLC
Branch	PK2-FLEXCUBE UNIVERSAL BANK
Submission Mode	Desk
Drawing Date	May 6, 2019
Document Received Date	May 6, 2019

Following fields can be amended based on the description provided in the following table:

Field	Description	Sample Values
Priority	User can change the priority defaulted' Values are High, Medium and Low.	High

Field	Description	Sample Values
Submission Mode	Read only field. In case of non online channel, mode captured in Registration stage will be displayed. In case of MT 750, system will display the submission mode as 'SWIFT'.	Desk
Drawing Date	Non online channel - This field displays the value captured in Registration stage if any. SWIFT MT 750 - This field displays the date of receipt of MT750.	04/13/2018
Presenting Bank	System will display the details captured in Registration stage if already captured. SWIFT MT 750- System will populate the presenting bank details from incoming MT 750.	
Presenting Bank Reference Number	Non online channel - As the details are already captured in Registration, user can update the same. SWIFT MT 750. System will populate the presenting bank reference from the incoming SWIFT message.	
Document Received Date	By default, the application will display branch's current date and enables the user to change the date to any back date.  Note Future date selection is not allowed.	

LC Drawing Details

The fields listed under this section are same as the fields listed under the [LC Drawing Details](#) section in [Registration](#). Refer to [LC Drawing Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

The screenshot shows the Oracle 'Import LC Drawing - Scrutiny' interface. The 'LC Drawing Details' section is highlighted with a red border. It contains the following fields:

- Tenor Type: Sight
- Documents Received: Yes
- Document Set: First
- Duplicate:
- Outstanding LC Value: GBP £100,000.00
- Product Code: ICY2
- Product Description: INCOMING SIGHT DOCUMENTARY BILLS
- Drawing Reference Number: PK2ICY219126AMRI
- Amount In Local Currency: GBP £100,000.00
- Limits/Collateral Required:
- Shipping Guarantee Reference: [Empty]
- Back to Back LC:

Following fields can be amended based on the description in the following table:

Field	Description	Sample Values
Tenor Type	Select the Tenor Type from the drop down: <ul style="list-style-type: none"> Sight Usance Mixed 	
Documents Received	Set the document received status as 'Yes' or 'No' from the drop down.	
Document Set	Enables to user to select the number of sets of documents received from the LOV: <ul style="list-style-type: none"> First Second Both 	
Duplicate	If documents received are duplicate and if the drawing is already completed, user can mark this as duplicate and submit.	
Drawing Number	This is auto generated by the back end system.	
LC Drawing Amount	Provide the amount to be drawn in this drawing.	

Field	Description	Sample Values
Additional Amount	This field enables user to provide any additional amount to be processed under the LC drawing. In case of MT 750, system will populate the amount from the incoming message.	
Limits/ Collateral Required	Toggle On: Set the toggle 'On' to enable limit check. Toggle Off: Set the toggle 'Off' to disable limit check.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
View LC	Enables the user to view the latest LC values displayed in the respective fields.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Cancel	Cancel the Scrutiny stage inputs.	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Document Details

User can verify the documents received and identify discrepancies, if any.

User can compare the document received with the required documents and identify the discrepancies, if any. Provide the information based on the description in the following table:

The screenshot shows the Oracle document details interface. The table below represents the data shown in the interface:

Document Code	Document Reference Number	Copy	Original	Description	First Mail Original	First Mail Copy	Second Mail Original	Second Mail Copy	Received Description	Discrepant	Discrepancy Code	Di
AIRDOC		2	1/2							<input type="radio"/>		
AIRWAY				new doc for transport						<input type="radio"/>		
BOL										<input type="radio"/>		
INSDOC		2								<input type="radio"/>		
INVDOC			1/2							<input type="radio"/>		

Field	Description	Sample Values
Document Code	Document code is auto-populated from the latest LC.	
Document Reference Number	Enables to user to provide the reference number available in the documents.	

Field	Description	Sample Values
Copy	Number of duplicate copies of documents as required in LC.	
Original	Number of documents in original as required in LC.	
Description	Description of the document required as per LC.	
First Mail Original	Provide the number of originals of documents received from first mail.	
First Mail Copy	Provide the number of duplicate copies of documents received from first mail.	
Second Mail Original	Provide the number of originals of documents received from second mail.	
Second Mail Copy	Provide the number of duplicate copies of documents received from second mail.	
Received Description	Provide the description of the documents received from presenting bank.	
Discrepant	System marks the discrepant toggle as 'Yes' if there is difference between number of documents required and number of documents received. It also enables the user to make the changes, if any discrepancy identified in the document.	
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.	
Discrepancy Description	Description will be displayed based on the discrepancy code.	
Action	Edit: Click edit to edit the document code Delete: Click Delete to delete the document code.	

Shipment Details

User must check whether the received documents of goods and shipment matches the requirement in LC.

Goods Details

Provide the Goods Details based on the description in the following table:

Field	Description	Sample Values
Goods Code	This field displays goods code as per latest LC.	
As per LC	This field displays description of the goods as per the latest LC.	
As per Documents	Provide the description of the goods as per the documents.	
Discrepant	User shall mark the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received.	
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.	
Discrepancy Description	Description will be displayed based on the discrepancy code.	
Country of Origin	Update the country of origin as per the documents received.	
Insurance Company	Update the details of insurance company as per the document received.	
Insurance Company Address	Update the insurance company address as per the document received.	

Shipment Details

Futura Bank My Tasks FBN UK (GS1) Feb 1, 2019 SRIDHAR01 subham@gmail.com

Import LC Drawing - Scrutiny :: Application No: GS1ILCD000006139 Documents Remarks Audit View LC

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Shipment Details

Goods Details

Goods Code	As Per LC	As Per Documents	Discrepant	Discrepant Code	Discrepant Description
COTTON	Import of POLO T-Shirts as 1		<input type="radio"/>		

Country of Origin Insurance Company Insurance Company Address

Shipment Details

Date of Shipment Carrier Name Shipping Agent Date of Presentation

Details	As Per LC	As Per Documents	Discrepant	Discrepant Code	Discrepant Description
Partial Shipment	NOT ALLOWED		<input type="radio"/>		
Trans Shipment	NOT ALLOWED		<input type="radio"/>		
Place Of Taking Charge		<input type="text"/>	<input type="radio"/>		
Port Of Loading	NEW YORK	<input type="text"/>	<input type="radio"/>		
Port Of Discharge	LONDON	<input type="text"/>	<input type="radio"/>		
Place Of Final Destination		<input type="text"/>	<input type="radio"/>		
Latest Date Of Shipment	May 17, 2019	<input type="text"/>	<input type="radio"/>		
Shipment Period		<input type="text"/>	<input type="radio"/>		
Period Of Presentation		<input type="text"/>	<input type="radio"/>		

Carrier Details

Carrier Name Port

No data to display.

Reject Hold Cancel Save & Close Back Next

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
Date of Shipment	Update the date of shipment as per the documents received.	
Carrier Name	Update the carrier name as per the document received.	
Shipping Agent	Update the shipping agent details based on the documents received.	
Date of Presentation	Read only field. Auto-populated based on the system date.	
Details	Details represent the fields in latest LC.	
As per LC	This field displays description of the fields as per the latest LC.	
As Per Documents	Provide the description of the field as per document.	

Field	Description	Sample Values
Discrepant	User shall mark the discrepant toggle as 'Yes' if there is difference between LC terms and documents received.	
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.	
Discrepancy Description	Description will be displayed based on the discrepancy code.	

Carrier Details

If the shipment involves multiple carrier and or shipment passes through multiple ports, the details will be captured under this segment.

Field	Description	Sample Values
Carrier Name	Provide the details of the carrier as per the documents received, if the goods got shipped via multiple carriers.	
Port	Provide the port details as per the document received, if the ship has transit on its way to the destination.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Import LC Drawing Scrutiny stage inputs.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Additional Conditions

Enables the user to check the whether the documents received comply with the additional conditions mentioned in LC.

Additional Conditions

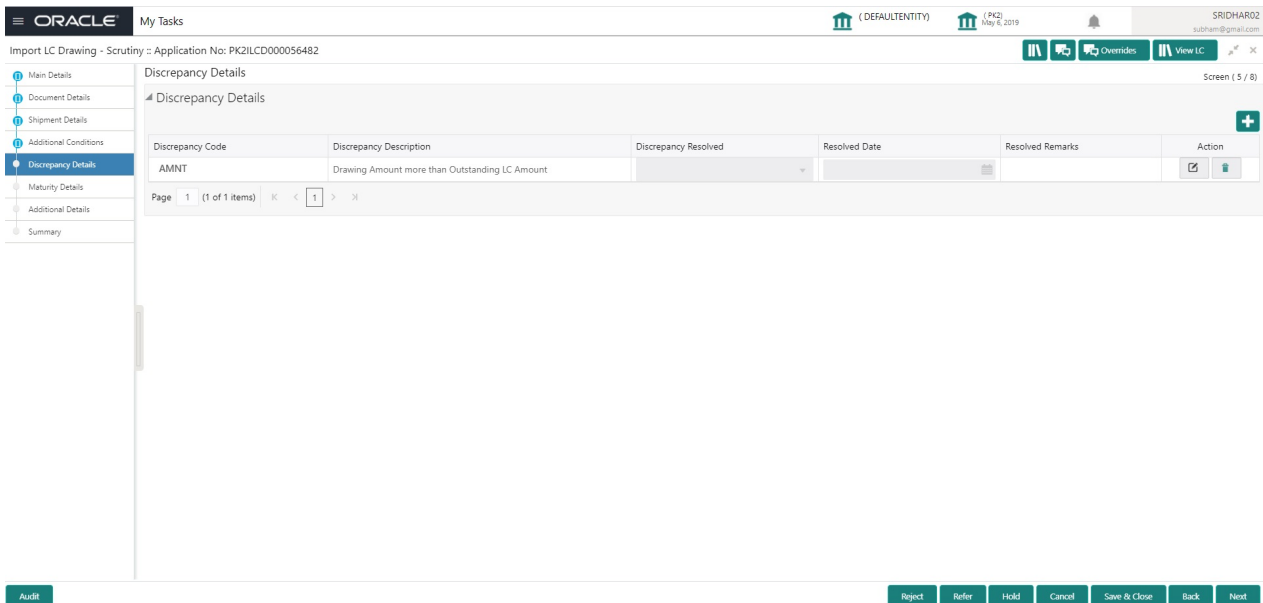
FFT Code	FFT Description	Discrepant	Discrepant Code	Discrepant Description	Action
71BCHARGES		<input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>
ADDCONDISS		<input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>
LCADV		<input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>
SNDRRRCVRINF2		<input type="checkbox"/>			<input type="checkbox"/> <input type="checkbox"/>

This section displays the list of additional conditions as per LC. Provide the Additional Conditions details as per the description in the following table:

Field	Description	Sample Values
FFT Code	This field displays the FFT code as per the latest LC.	
FFT Description	This field displays the description of the FFT code as per the latest LC.	
Discrepant	User shall mark the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received.	
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.	
Discrepancy Description	Description will be displayed based on the discrepancy code.	
Action	Edit: Click edit to edit the additional condition.	

Discrepancy Details

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.



Field	Description	Sample Values
Discrepancy Code	Select the discrepancy code based on the discrepancy identified.	
Discrepancy Description	Description will be displayed based on the discrepancy code.	
Discrepancy Resolved	Set the toggle to 'Yes', if discrepancy is resolved.	
Resolved Date	Set the date when discrepancy is resolved.	
Resolved Remarks	Provide remarks for discrepancy resolution.	
Action	Edit: Click edit to edit the discrepancy details. Delete: Click Delete to delete the discrepancy details.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to Upload the required documents. Application will display the mandatory and optional documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancel the Import LC Drawing Scrutiny stage inputs.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Maturity Details

This field displays the maturity details and for 'Sight' bills, maturity details are not required.

Provide the maturity details based on the description in the following table:

Field	Description	Sample Values
Tenor Type	Read only field. This field displays the tenor type as per LC.	
Tenor Basis	Provide the tenor basis, if the tenor is not sight.	
Start Date	Provide the tenor start date.	
Tenor Days	Provide the number of tenor days	
Transit Days	Provide the transit days, if the tenor is sight.	
Maturity date	System displays the due date for the drawing based on tenor and tenor basis. If tenor is sight, system will calculate the maturity date as 5 working days from document Received date. User can change this value to any date earlier than the maturity date up to system date. User cannot change the value to later than maturity date. If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.	
Usance Interest Rate	Provide the usance interest rate (if any).	
Interest Amount	Provide the usance interest amount for the LC value as per the tenor basis.	

In case of multi tenor, user can provide multiple maturity details by clicking the plus icon.

Field	Description	Sample Values
Interest from Date	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.	
Interest to Date	Select the interest to date.	
Accept Commission From Date	Provide the accept commission from date.	
Accept Commission To Date	Provide the accept commission to date.	

Other Bank Charges

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Other Bank Charges - 1	Charges to be collected for the other bank as part of the drawings transaction.	
Other Bank Charges - 2	Charges to be collected for the other bank as part of the drawings transaction.	
Other Bank Charges - 3	Charges to be collected for the other bank as part of the drawings transaction.	

Other Details

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Debit Value Date	Provide the debit value date.	
Credit Value Date	Provide the credit value date.	
Value Date	Provide the value date.	
Allow Pre-Payment	<p>Toggle On: Set the toggle 'On' to enable pre-payment.</p> <p>Toggle Off: Set the toggle 'Off' to disable pre-payment.</p>	

Additional Fields

Banks can configure user defined fields as per their requirement in the Additional Fields Screen.

Additional Details

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subham@gmail.com

Import LC Drawing - Scrutiny :: Application No: GS1ILCD000006139

Documents Remarks Audit View LC

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Additional Details

Revolving	Limit & Collateral	Charge Details
Revolving : No Revolving In : Revolving Units :	Limit Currency : GBP Limit Contribution : 100000 Limit Status : Not Verified Collateral Currency : GBP Collateral Contribution : 10000 Collateral Status : Not Applicable	Charge : Commission : Tax : Block Status :

Audit Reject Hold Cancel Save & Close Back Next

Revolving Details

Revolving

Revolving No	Revolving In [Dropdown]	Revolving Frequency [Dropdown] [Dropdown]	Revolve Units [Dropdown]
Next Reinstatement Date mm/dd/yy	Cumulative <input type="checkbox"/>	Automatic Reinstatement <input type="checkbox"/>	

Field	Description	Sample Values
Revolving	Read only field. Displays the LC is revolving or non-revolving.	
Revolving In	Read only field. The LC can revolve with Time or Units.	
Revolving Frequency	Read only field. This field captures the frequency in days and months by which the LC revolves.	
Revolving Units	Read only field. This field captures the units by which the LC revolves.	

Field	Description	Sample Values
Next Reinstatement Date	Read only field. This field defaults the date of next reinstatement for the LC based on the revolving frequency selected.	
Cumulative	Read only field. This field is a toggle to indicate if the LC value has to be cumulative or not on reinstatement.	
Automatic Reinstatement	Read only field. This field enables to have automatic reinstatement on the reinstatement day without manual intervention.	

Limits & Collateral

Limit & Collateral

Limit Details

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/> 001345	001345	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

Collateral Details

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/> Cash Collateral	10	GBP	£2,000.00	2030013450000000010	Available	The amount block can be perf

Save & Close Cancel

Limit Details

Customer ID: 001345

Line ID*: 001345

Contribution %*: 100

Contribution Currency: GBP

Limit Currency: GBP

Limit Check Response: Available

Limits Description:

Contribution Amount*: £20,000.00

Limit Available Amount:

Response Message: The Earmark can be performed as the f

Verify

Save & Close Cancel

Field	Description	Sample Values
Limit Details	Read only field. Customer ID: Applicant's/Applicant Bank customer ID will get defaulted.	
Line ID	Read only field. LINE ID-DESCRIPTION will be available along with Line ID.	

Field	Description	Sample Values
Contribution	System will default this to 100%.	
Contribution Currency	The LC currency will be defaulted in this field.	
Contribution Amount	Contribution amount will default based on the contribution%.	
Limit Currency	Limit Currency will be defaulted in this field.	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
Limit Check Response	Response can be 'Success' or 'Limit not Available'.	
Response Message	Detailed Response message.	

This section displays the collateral details:

Limit & Collateral ×

▲ Limit Details 📄 + -

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/> 001345	001345	100	GBP	£20,000.00	Available	The Earmark can be performed as the fa

▲ Collateral Details 📄 + -

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/> Cash Collateral	10	GBP	£2,000.00	2030013450000000010	Available	The amount block can be perf

Collateral Details
✕

Collateral Type *

Currency

Settlement Account *

Settlement Account Currency

Response

Collateral % *

Contribution Amount *

Settlement Account Branch

Account Available Amount

Response Message

Field	Description	Sample Values
Collateral Type	Cash Collateral (CASA) will be the default value available as collateral type. Selected collateral type will be displayed in this field.	
Collateral%	This field displays the percentage of collateral.	
Currency	The LC currency will get defaulted in this field.	
Contribution Amount	Collateral contribution amount will get defaulted in this field.	
Settlement Account	This field displays the details of settlement account for then collateral.	
Settlement Account Branch	Settlement Account Branch will be auto-populated based on the Settlement Account selection.	
Settlement Account Currency	This field displays the Settlement Account Currency.	
Account Available Amount	Account Available Amount will be auto-populated based on the Settlement Account selection.	
Response	Response can be 'Success' or 'Amount not Available'.	
Response Message	Detailed Response message.	

Charge Details

This section displays charge details:

Charge Details

Recalculate
Redefault

▲ Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURISS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	2030013460000000017 <input type="text" value=""/>
LCSWIFTIS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	2030013460000000017 <input type="text" value=""/>
OTHBNKCHG	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	2030013460000000017 <input type="text" value=""/>

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
-----------	------	----------	--------	----------	-------	-------

✔ Save & Close
✕ Cancel

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected. Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

This section displays the commission details:

Charge Details

Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILSN_COMM	1.5	GBP	\$1,900.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	2030013460000000017
LCTAX	GBP	1600	2030013460000000017
LCTAX1	GBP	0	2030013460000000017

Field	Description	Sample Values
Component	This field displays the commission component.	
Rate	<p>Defaults from product.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	

Field	Description	Sample Values
Defer	If check box is selected, charges/commissions has to be deferred and collected at any future step.	
Waive	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Charge Details

▲ Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILS_N_COMM	1.5	GBP	\$1,900.00	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

▲ Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Tax Component type	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	
Cancel	Cancel the Scrutiny stage inputs.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Summary

User can review the summary of details captured under Import LC Drawing stage.

The tiles must display a list of important fields with values. User can drill down the tile and view the details provided in the various data segments.

Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Additional Conditions - User can view additional conditions of the drawing.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Revolving Details - User can view revolving details on revolving LC.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Submit	<p>Task will get moved to next logical stage of Import LC Drawing.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request</p>	
Cancel	Cancel the Scrutiny stage inputs.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Data Enrichment

Do the following steps to acquire a task at Data Enrichment stage:

1. Using the entitled login credentials for Scrutiny stage, login to the OBTFPM application.

FuTura Bank

Sign In

User Name *

SRIDHAR

Password *

.....

Sign In

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

The dashboard displays several widgets for user monitoring:

- Draft Confirmation Pending:** Table with columns: Customer Name, Application Date, Status.
- Hand-off Failure:** Table with columns: Branch, Process Name, Stage Name.
- Priority Details:** Table with columns: Branch, Process Name, Stage Name, Amount.
- High Value Transactions:** A bubble chart showing transaction values for GBP.
- SLA Breach Details:** Table with columns: Customer Name, SLA Breached(mins), Priority.
- Priority Summary:** Table with columns: Branch, Process Name, Stage Name, Description.
- Hold Transactions:** Table with columns: Branch, Process Name, Stage Name.
- SLA Status:** A dropdown menu currently set to 'Cucumber Testing'.
- Tasks Detailed:** Table with columns: Branch, Process Name, Stage Name.

3. Click Trade Finance > Tasks > Free Tasks.

The 'Free Tasks' page shows a list of tasks with the following data:

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
Acquire & Edit	M	GS1ILCD000006139	GS1	000262	£100,000.00	Import LC Drawing	Data Enrichment	NA
Acquire & Edit	H	GS1ELCA000006128	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHN
Acquire & Edit	M	GS1ILCA000006124	GS1	000262	£12,000.00	Import LC Amendment	Retry HandOff	GS1ILSN19032ABYN
Acquire & Edit	H	GS1ELCA000006125	GS1	000263	£99,999.19	Export LC Advising	Data Enrichment	GS1ELAC19032BLHL
Acquire & Edit	H	GS1ELCA000006123	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BLHK
Acquire & Edit	H	GS1ELCA000006121	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BLHI

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

The 'Free Tasks' page is shown with the 'Acquire & Edit' button for the first task highlighted in red. The table data is identical to the previous screenshot.

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
<input checked="" type="checkbox"/> Edit	M	GS1LCD000006139	GS1	000262	£100,000.00	Import LC Drawing	Data Enrichment	NA
<input type="checkbox"/> Edit		GS1LCD000006138	GS1	000263	£1,000.00	Import LC Drawing	Registration	NA

The Data Enrichment stage has five sections as follows:

- Main Details
- Beneficiary Confirmation Details
- Document Details
- Shipment Details
- Additional Conditions
- Discrepancy Details
- Maturity Details
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields. Some of the fields that are already having value from Scrutiny/Online channels may not be editable.

Main Details

Refer to [Main Details](#).

Beneficiary Confirmation Details

Refer to [Document Details](#).

Document Details

Refer to [Document Details](#).

Shipment Details

Refer to [Shipment Details](#).

Additional Conditions

Refer to [Additional Conditions](#).

Discrepancy Details

Refer to [Discrepancy Details](#).

Maturity Details

Refer to [Maturity Details](#).

Advices

Import LC Drawing - Data Enrichment :: Application No: GS1ILCD000004996

Advices

Advice Name	Advice Party	Party Name	Advice Suppressed
ACKNOWLEDGEMENT	NEGOTIATING BANK	DEUTSCHE BANK	N
PAYMENT_MESSAGE			N

Buttons: Audit, Reject, Hold, Cancel, Save & Close, Back, Next

Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required.

Additional Details

Import LC Drawing - Data Enrichment :: Application No: GS1ILCD000006139

Additional Details

Field	Value
Revolving	No
Limit Currency	GBP
Limit Contribution	100000
Limit Status	Not Verified
Collateral Currency	GBP
Collateral Contribution	10000
Collateral Status	Not Applicable
Charge	
Commission	
Tax	
Block Status	
Immediate Required	No
Immediate Accept	No
Reim Claimed	No
Reference Number	
Currency	
Amount	
Confirmation Tracer	-
Charges Tracer	-
Loan Tenor	
Loan Maturity	
Loan Amount	
Preview Message	-
Incoming Message	-

Buttons: Audit, Reject, Hold, Cancel, Save & Close, Back, Next

Revolving Details

Refer to [Revolving Details](#).

Limits & Collateral


Refer to [Limits & Collateral](#).

Charge Details

Refer to [Charge Details](#).

Payment Details

Provide payment details based on the description in the following table:

Field	Description	Sample Values
Immediate Liquidation Required	This toggle is applicable only for sight LC's and only if the drawings are without discrepancy. Switch on the toggle to enable immediate liquidation for the drawing.	
Immediate Acceptance Required	This toggle is applicable only for Usance/multi tenor drawings and only if the drawings are without discrepancy. Switch on the toggle if acceptance to be sent immediately.	
Reimbursing Bank	Read only field. Reimbursing bank details gets defaulted from the LC. <div style="text-align: center;">  Note If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available". </div>	

Field	Description	Sample Values
Reimbursement Claimed	Switch on the toggle if the reimbursement is already claimed. This field is applicable only if reimbursement is applicable and LC has reimbursement bank details.	
Reimbursement Date	This field will be enabled only if Reimbursement Claimed is 'Yes'. Enables user to capture the reimbursement date. If reimbursement date is later than the branch date, system will display an error.	
Split Settlement	Toggle On: Enables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill Toggle Off: Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill	Disable
Pre-shipment Credit Outstanding Amount	This field displays the pre-shipment credit outstanding amount.	
Pre-shipment Credit Repayment Amount	This field displays the pre-shipment credit repayment amount.	

Tracer Details

User can trace the response for the discrepancies identified.

Payment Tracer

Provide the payment tracer details based on the description in the following table:

Tracer Details✕

▲ Payment Tracer

Tracer Required Number of Tracers Tracer Frequency Tracer Medium

Tracer Receiver Party Tracer Start Date

▲ Discrepancy Tracer

Tracer Required Number of Tracers Tracer Frequency Tracer Medium

Tracer Receiver Party Tracer Start Date

▲ Acceptance Tracer

Tracer Required Number of Tracers Tracer Frequency Tracer Medium

Tracer Receiver Party Tracer Start Date

Field	Description	Sample Values
Tracer Required	<p>Toggle on - Switch on the toggle to capture the tracer details.</p> <p>Toggle off - Switch of the toggle, if user does not require to capture tracer details.</p>	
Number of Tracers	Provide the number of tracers required.	
Tracer Frequency	System will default the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc.	
Tracer Medium	<p>Select the tracer medium from the LOV:</p> <ul style="list-style-type: none"> ● Mail ● Email ● Swift 	
Tracer Receiver Party	Read only field. 'Applicant' will be defaulted as tracer receiver party.	
Tracer Start Date	Capture the tracer start date. If the date is earlier than system date, system to display an error message.	

Discrepancy Tracer

Provide the discrepancy tracer details based on the description in the following table:

The screenshot shows a 'Tracer Details' window with three sections: 'Payment Tracer', 'Discrepancy Tracer', and 'Acceptance Tracer'. The 'Discrepancy Tracer' section is highlighted with a red border. Each section contains the following fields:

- Tracer Required:** A toggle switch.
- Number of Tracers:** A text input field.
- Tracer Frequency:** A dropdown menu.
- Tracer Medium:** A dropdown menu.
- Tracer Receiver Party:** A dropdown menu.
- Tracer Start Date:** A date picker with a calendar icon.

At the bottom right of the form, there are two buttons: 'Save & Close' and 'Cancel'.

Field	Description	Sample Values
Tracer Required	<p>Toggle on - Switch on the toggle to capture the tracer details.</p> <p>Toggle off - Switch of the toggle, if user does not require to capture tracer details.</p>	
Number of Tracers	Provide the number of tracers required.	
Tracer Frequency	System will default the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc.	
Tracer Medium	<p>Select the tracer medium from the LOV:</p> <ul style="list-style-type: none"> • Mail • Email • Swift 	
Tracer Receiver Party	Read only field. 'Applicant' will be defaulted as tracer receiver party.	
Tracer Start Date	Capture the tracer start date. If the date is earlier than system date, system to display an error message.	

Acceptance Tracer

Provide the acceptance tracer details based on the description in the following table:

The screenshot shows a 'Tracer Details' window with three sections. The 'Acceptance Tracer' section is highlighted with a red border. Each section contains the following fields:

- Tracer Required:** A radio button toggle.
- Number of Tracers:** A text input field.
- Tracer Frequency:** A dropdown menu.
- Tracer Medium:** A dropdown menu.
- Tracer Receiver Party:** A dropdown menu.
- Tracer Start Date:** A date picker with a calendar icon.

At the bottom right of the form, there are two buttons: 'Save & Close' and 'Cancel'.


Field	Description	Sample Values
Tracer Required	Toggle on - Switch on the toggle to capture the tracer details. Toggle off - Switch of the toggle, if user does not require to capture tracer details.	
Number of Tracers	Provide the number of tracers required.	
Tracer Frequency	System will default the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc.	
Tracer Medium	Select the tracer medium from the LOV: <ul style="list-style-type: none"> • Mail • Email • Swift 	
Tracer Receiver Party	Read only field. 'Applicant' will be defaulted as tracer receiver party.	
Tracer Start Date	Capture the tracer start date. If the date is earlier than system date, system to display an error message.	

FX Linkage

This section enables the user to link the existing FX contract(s) to the drawing. User can link one or more FX deals to a drawing/bill. The linked value of an FX deal(s) must not exceed the value of the drawing/bill.

FX contract linkage with the Drawing/Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the drawing/bill.

Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
Drawing Currency	Read only field. This field displays the currency details from the drawing.	
Drawing Amount	Read only field. This field displays the drawing amount from the drawing.	
Drawing Maturity Date	System to display the due date for the drawing in case of a Usance bill. In case of a sight bill, the system should display the current branch date as Maturity Date (for processing immediate payment).	
Contract Reference Number	Select the FX contract from the LOV.	
Contract Currency	This field displays the currency of the FX contract.	
Contract Amount	This field displays the amount of the FX contract.	
Contract Available Amount	This field displays the unlinked/ available amount under the FX contract.	
Linkage Amount	If FX contract is linked already for the underlying LC, system will display the amount linked. If FX contract is not linked, user can provide the Linkage amount. <div style="text-align: center;">  Note The linkage amount must not be more than the drawing amount. </div>	
Rate	This field displays the rate at which the contract is booked.	

Field	Description	Sample Values
Amount in Contract Currency	This field displays the amount in contract currency converted from FX currency.	
Average FX Rate	Average rate for more than one contract if linked.	

Loan Preference

This section enables the user to request for a loan to liquidate the drawing under the LC. This section will be enabled based on the product selected for booking the drawing under the LC.

Provide the loan preference details based on the description in the following table:

Field	Description	Sample Values
Product	Read only field. This field displays the loan product linked to the drawing product.	
Customer ID	Read only field. This field displays the customer ID of the applicant/applicant bank.	
Customer Name	Read only field. This field displays the applicant/applicant bank name.	
Drawing Currency	Read only field. This field displays the currency for the drawing.	
Loan Amount Required in Drawing Currency	Application defaults the drawing outstanding amount and enables the user to reduce the amount.	
Credit Line	Enables the user to select the Line to be utilized. In case of multiple lines, user must be able to attach the required number of lines.	
Loan Tenor	Application defaults the loan tenor based on the product.	

Field	Description	Sample Values
Exchange Rate	This field will be enabled only if the Drawing currency and Loan Currency are different. If FX linkage is available, system to display the Exchange rate from FX linkage. System will display the card rate, if FX linkage is not applicable.	
Loan Currency-Amount	Select the currency for the loan amount.	
Loan Maturity Date	System defaults the date based on the Loan value date and Loan tenor. User cannot change the value.	

Preview

User can view the draft preview of the advise.

Settlement Details

Settlement Details

Screen (4 / 6)

▲ Settlement Details

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator
BCCOUR_LIQD	KWD	Debit	GS100002620016	EMR & CO	GBP	
BCLIQCG_LIQD	GBP	Debit	GS100002620016	EMR & CO	GBP	
BCOPNGC_LIQD	GBP	Debit	GS100002620016	EMR & CO	GBP	
BCSWIFT_LIQD	GBP	Debit	GS100002620016	EMR & CO	GBP	
BILL_AMOUNT	GBP	Credit	GS100002610012	HSBC BANK	GBP	No
BILL_AMT_EQUIV	GBP	Credit	GS100002610012	HSBC BANK	GBP	No
BILL_LIQ_AMT	GBP	Credit	GS100002610012	HSBC BANK	GBP	
BILL_LIQ_AMTEQ	GBP	Debit	GS100002620016	EMR & CO	GBP	
BKTAX_AMT	GBP	Debit	GS100002620016	EMR & CO	GBP	

▲ BCCOUR_LIQD - Party Details

Transfer Type
None

Ordering Institution

Account With Institution

Charge Details
Remitter All Charges

Senders Correspondent

Beneficiary Institution

Netting Indicator
Select

Receivers Correspondent

Ultimate Beneficiary

Ordering Customer

Intermediary Institution

Intermediary Reimbursement Institution

Payment Details

Sender To Receiver 1

Sender To Receiver 5

Sender To Receiver 2

Sender To Receiver 6

Sender To Receiver 3

Payment Detail 3

Sender To Receiver 4

Payment Detail 4

Remittance Information

Payment Detail 1

Payment Detail 2

Payment Detail 3

Payment Detail 4

Reject Hold Cancel Save & Close Back Next

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	

Field	Description	Sample Values
Netting Indicator	Application displays the applicable netting indicator.	
Amount	Amount for each component. This is populated from the transaction details of the drawing.	

On click of any component in the grid, the application displays Party Details, Payment Details and Remittance Information.

Party Details

Provide the party details based on the description in the following table:

Field	Description	Sample Values
Transfer Type	Select the transfer type from the drop list: <ul style="list-style-type: none"> • Customer Transfer • Bank Transfer for own account • Direct Debit Advice • Managers Check • Customer Transfer with Cover • Bank Transfer 	
Charge Details	Select the charge details for the transactions: <ul style="list-style-type: none"> • Beneficiary All Charges • Remitter Our Charges • Remitter All Charges 	
Netting Indicator	Select the netting indicator for the component: <ul style="list-style-type: none"> • Yes • No 	
Ordering Customer	Select the ordering customer from the LOV.	
Ordering Institution	Select the ordering institution from the LOV.	
Senders Correspondent	Select the senders correspondent from the LOV.	
Receivers Correspondent	Select the receivers correspondent from the LOV.	
Intermediary Institution	Select the intermediary institution from the LOV.	
Account with Institution	Select the account with institution from the LOV.	
Beneficiary Institution	Select the beneficiary institution from the LOV.	
Ultimate Beneficiary	Select the ultimate beneficiary from the LOV.	
Intermediary Reimbursement Institution	Select the intermediary reimbursement institution from the LOV.	

Payment Details

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Sender to Receiver 1	Provide the sender to receiver message.	
Sender to Receiver 2	Provide the sender to receiver message.	
Sender to Receiver 3	Provide the sender to receiver message.	
Sender to Receiver 4	Provide the sender to receiver message.	
Sender to Receiver 5	Provide the sender to receiver message.	
Sender to Receiver 6	Provide the sender to receiver message.	

Remittance Information

Provide the Payment Details based on the description in the following table:

Field	Description	Sample Values
Payment Detail 1	Provide the payment details.	
Payment Detail 2	Provide the payment details.	
Payment Detail 3	Provide the payment details.	
Payment Detail 4	Provide the payment details.	

Summary

User can review the summary of details updated in Data Enrichment stage Import LC Drawing request.

ORACLE

Free Tasks

Import LC Drawing - DataEnrichment :: Application No: PK2ILCD000044421

- i Main Details
- i Beneficiary Confirmation De...
- i Document Details
- i Shipment Details
- i Additional Conditions
- i Discrepancy Details
- i Maturity Details
- i Advices
- i Additional Details
- i Settlement Details
- i **Summary**

Summary

<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Main Details</div> Product Code : Currency : GBP Amount : 3400	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Beneficiary Confirmation Details</div> Sequence Number 1 : 1 Sequence Number 2 : 2	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Document Details</div> Document 1 : AIRDOC Document 2 : OTHERDOC	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Shipment Details</div> Goods Code : ROLLNGCHAIR Goods Description : ROLLNGCHAIR
<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Discrepancy Details</div> Discrepancy Code 1 : Discrepancy Code 2 :	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Maturity Details</div> Tenor Type : Sight Tenor Basis : Maturity Date : 2019-03-22	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Advices</div> Advice 1 : Advice 2 :	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Revolving Details</div> Revolving : NO Revolving In : Revolving Frequency :
<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Commission,Charges and Taxes</div> Charge : Commission : Tax : Block Status : Not Initia	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Payment Details</div> Immediate Liquidation: Immediate Accept : Reim Claimed :	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">FX Linkage</div> Reference Number : Contract Amount : Contract Currency :	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Loan Preferences</div> Loan Product : Credit Line : Loan Tenor : Loan Currency : Loan Amount : Loan Maturity :
<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Settlement Details</div> Component : OTHBNKCHG_ Account Number : PK10000154 Currency :	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Parties Details</div> Drawee : GOODCARE PLC Drawer : MARKS AND Advising Bank : CITIBANK I Presenting Bank : RBS PLC	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Compliance details</div> KYC : Not Initia Sanctions : Not Initia AML : Not Initia	<div style="background-color: #0070c0; color: white; padding: 2px; margin-bottom: 5px;">Accounting Details</div> Event : Account Number : Branch :

Audit

Request Clarification

Reject

R

Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Beneficiary Confirmation Details - User can view the beneficiary confirmation details.
- Document Details - User can view the document details.
- Shipment Details - User can view the shipment details.
- Additional Conditions - User can view the details of additional conditions.
- Discrepancy Details - User can view the discrepancy details of the drawing.
- Maturity Details - User can view the maturity details.
- Advices - User can view the details of the advices.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Payment Details - User can view the payment details.
- Preview Details - User can view the preview the draft message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Preferences - User can view set loan preferences.

- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated in back office.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will get moved to next logical stage of Import LC Drawing. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Data Enrichment stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	

Exceptions

As per regulatory requirement, all tasks are scrutinized for KYC, Compliance and Sanctions. The checks to external system/internal system is initiated after the Data Enrichment stage.

The amount Block Earmark and Limit Earmarks, if applicable are also initiated after the Data Enrichment stage.

If a negative response is received for any of the checks, the task lands in respective exceptional queue which require further manual handling/approval.

Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

Application

Refer to [Application](#).

Amount Block Exception

This section will display the amount block exception details.

Summary

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charge Details - User can view and modify details provided for charges, if required.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	<p>Cancel the Import LC Drawing Amount Block Exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the customer. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

User can select a transaction and do the following actions:

Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

Application

Refer to [Goods Details](#).

Summary

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	Cancel the Import LC Drawing KYC exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

Limit check Exception approver can do the following actions:

Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

Reject

The transaction due to non-availability of limits capturing reject reason.

Application

Refer to [Application](#).

Limit/Credit Check

This section will display the amount block exception details.

Summary

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	<p>Cancel the Import LC Amendment Limit exception check.</p>	

Field	Description	Sample Values
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Multi Level Approval

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Drawing Currency
- Drawing Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

Application

Refer to [Application](#).

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the required documents.	
Remarks	Provide any additional information regarding the LC. This information can be viewed by other users processing the request.	
Incoming Message	Displays the incoming message, if any.	
Action Buttons		
Proceed	On proceed, the screen navigates to approval summary screen.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R5 - Others 	
Cancel	Cancel the Import LC Drawing Approval Rekey.	

Summary

The screenshot shows the Oracle LC Drawing Approval Summary screen. The top navigation bar includes the Oracle logo, 'Free Tasks', and user information (SRIDHAR01, subham@gmail.com, Mar 22, 2019). The main content area displays a grid of 18 summary tiles for various details:

- Main Details:** Product Code, Currency (GBP), Amount (3400).
- Beneficiary Confirmation Details:** Sequence Number 1 (1), Sequence Number 2 (2).
- Document Details:** Document 1 (AIRDOC), Document 2 (OTHERDOC).
- Shipment Details:** Goods Code (ROLLINGCHAIR), Goods Description (ROLLINGCHAIR).
- Additional Conditions:** FFT Code 1, FFT Code 2.
- Discrepancy Details:** Discrepancy Code 1, Discrepancy Code 2.
- Maturity Details:** Tenor Type (Sight), Tenor Basis, Maturity Date (2019-03-22).
- Advices:** Advice 1, Advice 2.
- Revolving Details:** Revolving (NO), Revolving In, Revolving Frequency.
- Limits and Collaterals:** Limit Currency, Limit Contribution, Limit Status (Not Verified), Collateral Currency, Collateral Contr., Collateral Status (Not Verified).
- Commission, Charges and Taxes:** Charge, Commission, Tax, Block Status (Not Initia).
- Payment Details:** Immediate Liquidation, Immediate Accept, Reim Claimed.
- FX Linkage:** Reference Number, Contract Amount, Contract Currency.
- Loan Preferences:** Loan Product, Credit Line, Loan Tenor, Loan Currency, Loan Amount, Loan Maturity.
- Preview Messages:** Language (ENG), Preview Message (-).
- Settlement Details:** Component (OTHBNKCHG), Account Number (PK10000154), Currency.
- Parties Details:** Drawee (GOODCARE PLC), Drawer (MARKS AND), Advising Bank (CITIBANK I), Presenting Bank (RBS PLC).
- Compliance details:** KYC (Verified), Sanctions (Verified), AML (Verified).
- Accounting Details:** Event, Account Number, Branch.

At the bottom of the screen, there is an 'Audit' button and a row of action buttons: Reject, Hold, Refer, Cancel, and Approve.

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Beneficiary Confirmation Details - User can view the beneficiary response details.

- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Discrepancy Details - User can view the discrepancy details of the drawing.
- Revolving Details - User can view the revolving details.
- Maturity Details - User can view the maturity details.
- Payment Details - User can view the payment details.
- Preview Details - User can view the preview the draft message.
- Settlement Details - User can view the settlement details.
- Preferences - User can view set loan preferences.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance validation response. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated in back office

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the approval.	

Field	Description	Sample Values
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import LC Drawing in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The tile containing the screen from where the reject was triggered will be highlighted in red.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Application Details

The application details data segment have values for requests received from both non-online and online channels.

Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Beneficiary Response - User can view beneficiary response details.
- Discrepancy Details - User can view the discrepancy details of the drawing.
- Maturity Details - User can view the maturity details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Revolving Details - User can view revolving details on revolving LC.
- Payment Details - User can view the payment details.
- Settlement Details - User can view the settlement details.
- Preferences - User can view set loan preferences.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

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References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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